

**Enable Ireland (EI) –Research, Ethics and Quality Committee (REQC) Interim Progress Report**

Ongoing approval of research projects by the EI REQC is conditional upon the provision of an interim progress report which must be submitted by the deadline date, as outlined in your approval feedback summary from EI REQC.

A brief summary of the project MUST be included on, or accompany, this interim progress report form.

**Project Title:**

**Principal Investigator:**

**Date of Original Approval:**

**What was the anticipated date of commencement at time of approval? What was the anticipated date of completion at time of approval?**

|  |  |  |
| --- | --- | --- |
| ***Please place an ‘X’ in the appropriate column*** | ***Yes*** | ***No*** |
| **1.** Has the Project Commenced?  Date of commencement: **DD/MM/YYYY** |  |  |
| *(If project has been abandoned, please provide details)* | | |
| **2.** If the approval was subject to certain conditions, have these conditions been met? |  |  |
| *(If not, please give details)* | | |
| Please indicate the stage of your data analysis: **None** / **Proceeding** / **Complete** | | |
| **3.** Have problems been encountered in the following areas? |  |  |
| Study Design & Implementation |  |  |
| Ethics |  |  |
| Recruitment of Subjects |  |  |
| Finance |  |  |
| Facilities, equipment |  |  |
| Specify date all personal data was deleted and method used for same |  |  |
| *(If yes, please give details)* | | |
| **4.** Has the original research study been modified? |  |  |
| **5.** Have all modifications been notified to the EI REQC? |  |  |
| *(Please summarise any modifications to the protocol that have not been notified to the EI REQC)* | | |
| **6.** Have participants withdrawn? |  |  |
| *(If yes, please give details)* | | |
| **7.** Are signed consent forms available for inspection? |  |  |
| **8.** Has approval expired?  If Yes, do you require an extension? Until when? **DD/MM/YYYY** |  |  |
| *(Please give reasons)* | | |
| **9.** Have there been any adverse events?  (if yes, please provide details) |  |  |

**Brief Summary**

**Write a brief statement on progress so far in attached word document. Please include:**

* summary of findings to date
* details of any publications accepted or in press
* details of any presentations given (provide as attachment)
* whether participants involved in the study have been informed of the results

**Please send your completed interim progress report and attachments to:**

Helen Shave Enable Ireland,

HR & Corporate Affairs, Lavanagh Centre,

Curraheen, Carrigrohane, Co. Cork

Email: [hshave@enableireland.ie](mailto:hshave@enableireland.ie)